

# Alert Level 3. Working **SAFELY** Together Again

Alert level  
**4**

## Essential Business

As an approved essential service contractor, Treescape® has been operational and compliant under **Alert Level 4**, working to the guidelines outlined by MBIE.

Alert level  
**3**

**Commercial** ✓

**Residential** ✓

## Working Safely

Under **Alert Level 3** we will be working **Safely** and fully operational and open for business for all work across all areas including the key sectors of:



**Council**



**Utilities**



**Transport**



**Construction**



**Education**

**Unite  
against  
COVID-19**

**0800 873 396**

Treescape® has developed a stringent framework for operating within the **Alert Level 3** protocols to ensure that we operate and keep our employees, communities and clients safe. Please find an overview of this framework for your reference (see overleaf) and be advised we will be building and growing this framework as things develop. If you have any questions or wish to discuss any projects please call us on **0800 873 396** and one of our team will be pleased to help you.

James Fletcher  
CEO

# Alert Level 3. Working **SAFELY** Together Again

Alert level

**3**

## *Treescape®'s framework for SAFELY returning to work under Alert Level 3:*

Treescape® are committed to working alongside the Government to prevent the spread of COVID-19 in New Zealand. As a business leader in our industry we are united against COVID-19 and will do our utmost to protect our staff and the wider community.

We need to work together – this means you can trust that we will work **SAFELY** under the new MBIE Alert Level 3 guidelines to keep our employees, communities and customers safe at all times. We must work together to ensure the health, safety and wellbeing of everyone involved.

At Level 3, only work that can be conducted safely will be completed. Treescape® has :

- COVID-19 Pandemic and Business Continuity Plan,
- COVID-19 Daily Hazard Management Form
- COVID-19 Depot Operations Plan.

All three documents are in line with Ministry of Health procedures and guidelines. For more information visit:

[www.covid19.govt.nz/businesses-and-employees](http://www.covid19.govt.nz/businesses-and-employees)

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## Health Monitoring

- Employees over 65 years old and with underlying medical conditions (that may make them more vulnerable to COVID-19) are required to stay at home.
- Employee health monitoring at the start of each shift and at the start of each job.
- Specific protocol to deal with employee's who are symptomatic at work.
- Implementation of influenza vaccination programme for all employees (subject to availability of vaccine).



## Hygiene

- Crews provided with soap and water.
- Crew required to establish hygiene station at every work site.
- Vehicles and common areas cleaned at the start and finish of each day.
- Crews advised and directed to follow Ministry of Health Guidelines around hygiene.



## Social Distancing (incl. Crew bubbles)

- Maximum number of employees are working from home.
- Minimum number of employees at work, required to complete tasks safely.
- Maximum of 2 people per vehicle.
- Crew required to maintain 2M + distance from others incl. clients and members of the public.
- Restricted visitor access to offices and worksites.
- Split operations with staggered starts & finishes.
- Remote crew handovers.
- Crew audits and briefings done at safe distance.



## Risk Management

- In accordance with COVID-19 specific Daily Hazard Management Form.
- Specific site plans to deal with increased numbers of pedestrians and the requirement to maintain social distances.
- Sign in and out procedures to capture details and to allow for 'Contact Tracing'.
- Site visitors checked on arrival to work sites and asked to confirm that they have not arrived into NZ in the last 14 days, not been in contact with someone with COVID-19 and have not got any COVID-19 symptoms.
- Non-essential travel between depots restricted.



## Increased Monitoring

- COVID-19 specific Crew Audit form developed and implemented.
- Additional resource provided to increase the number of COVID-19 Crew Audits being conducted at work sites during Level 3.
- Subcontractors to Treescape® monitored to ensure they have the right COVID-19 hygiene and social distancing measures in place.
- Site Plans that document the movements and activities of workers across the site to allow for a detailed understanding of contacts to enable full Contact Tracing in the event exposure to COVID-19.

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